FORT BEND COUNTY EMERGENCY SERVICES DISTRICT NO. 7

Minutes for the regular Meeting of June 9, 2026

1. **CALL MEETING TO ORDER AND OPENING PRAYER**. The meeting was called to order at 11:30 AM by Commissioner **Lopez** at the District Fire Station, 1834 W. Sycamore, Fresno, TX. The Commissioners in attendance were **Freddy Lopez, Brandon Gibson, Ferrel Bonner,** and **Ruston Hughes.** Commissioner **Barbara Hamilton** arrived at 11:41 AM. Also, present were Fire Chief Anthony Bates, Office Manager Esmeralda Mendez, and other staff from Fresno Fire Department, District Legal Counsel John Peeler of Coveler & Peeler, P.C., Jessica Adkins of Coveler & Peeler, P.C., Carol Morrison of Municipal Accounts and Consulting (remotely), Maryann Guirguis of Martinez Architects, and Paul Hamilton.

2. **TO RECEIVE PUBLIC COMMENT**. The Board opened the floor to public comment. No public comments were offered.

3. **TO REVIEW AND ACT TO APPROVE THE MINUTES OF PRIOR MEETINGS.** Jessica Adkins presented a request for correction to the April 14th meeting minutes, noting that it showed Commissioner Hughes calling the meeting to order when he was actually absent from the meeting. A motion was made by **Commissioner Bonner**, seconded by **Commissioner Hughes**, to approve the April 14, 2026, corrected minutes as presented. With a vote of 4 to 0, the motion carried. A second motion was made by **Commissioner Bonner**, seconded by **Commissioner Hughes**, to approve the May 12, 2026, minutes as presented. With a vote of 4 to 0, the motion carried

4. **TO ACT ON FINANCIAL MATTERS, INCLUDING FINANCIAL REPORT, INVOICES/BILLS, INVESTMENTS, INVESTMENT POLICY, FINANCIAL INSTITUTIONS, CREDIT CARDS, REQUIRED REPORTS, AND REVISIONS TO BUDGET(S).** Carol Morrison presented the monthly report noting that 94% of the Ad Valorem tax levy had been collected. She also noted a slight plateau of sales and property tax revenue. A motion was made by **Commissioner Hughes**, seconded by **Commissioner Gibson**, to approve the reports and pay District bills as presented. With a vote of 4 to 0, the motion carried.

5. **TO REVIEW AND ACT ON DISTRICT WEBSITE AND COMMUNITY OUTREACH MATTERS.** Chief Bates presented updates regarding website and community outreach. He mentioned that the Fire Department does bi-weekly communications reports that they send to the staff and Commissioners. He asked if the Commissioners liked it and wanted to keep receiving the report. Commissioner Hughes stated that he really likes it, but it may be best to keep the report to about a paragraph. No action was needed on this item.

6. **TO RECEIVE A REPORT FROM THE FIRE CHIEF, COMMAND STAFF AND ADMINISTRATIVE STAFF REGARDING FRESNO FIRE AND RESCUE OPERATIONS AND ACTIVITIES, TO REVIEW REQUESTS FROM THE FIRE DEPARTMENT ON OPERATIONAL EXPENSES.** Chief Bates and Mrs. Mendez

presented on operations, administration and HR matters. Chief Bates noted that they are reviewing traffic pre-emption and they have begun the process of the Memorandum of Understanding with the County to use their system. Then they will review efficacy to see if they want to extend the program. Chief Bates also gave an update on the parking lot construction start and expected finish. There was no action on this item.

7. **TO REVIEW AND ACT ON MATTERS RELATED TO CONSTRUCTION, RENOVATION, REPAIR, MAINTENANCE AND IMPROVEMENTS TO DISTRICT FACILITIES AND REAL PROPERTY, INCLUDING ENGAGEMENT OF DESIGN PROFESSIONALS OR ENGINEERING SERVICES, SELECTION OF BUILDERS/CONTRACTORS AND COOPERATION WITH OTHER COUNTY ENTITIES REGARDING THE DEVELOPMENT OF STATIONS, INCLUDING ACTION ON CONSTRUCTION FINANCING.** Chief Bates and Maryann Guirguis of Martinez Architects presented updates noting that Chief Loftin is working with Martinez Architects on the site plan layout for presentation to the ESD and County to develop an Interlocal Agreement. Ms. Guirguis also noted that the MEP consultants have reached out to CenterPoint about an estimated completion date so they can start on the gas line to the site. There was no action taken on this item.

8. **TO ACT ON REAL ESTATE, INCLUDING SALES, PURCHASES, LEASES, PERMITS, ENCUMBRANCES, PLATTING, SURVEYING, UTILITIES AND ACQUISITION FINANCING.** There was no discussion on this item.

9. **TO REVIEW AND ACT ON THE ACQUISITION OF EQUIPMENT AND VEHICLES, INCLUDING APPROVAL OF ACQUISITION FINANCING FOR SAME AND TO DISCUSS AND ACT ON DISPOSITION OF SURPLUS OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.0735.** There was no discussion on this item.

10. **TO REVIEW AND TAKE NECESSARY ACTION ON UPDATES TO AGREEMENT WITH KERALA PLAZA, LLC FOR LEASED SPACE.** A motion was made by **Commissioner Hughes**, seconded by **Commissioner Hamilton**, to authorize the Board President to execute the amended lease agreement. With a vote of 5 to 0, the motion carried.

11. **TO REVIEW AND APPROVE AN AMENDMENT TO INTERLOCAL AGREEMENT WITH FORT BEND COUNTY TAX ASSESSOR-COLLECTOR REGARDING ASSESSMENT AND COLLECTIONS.** Legal Counsel John Peeler presented information on this item. A motion was made by **Commissioner Hughes**, seconded by **Commissioner Hamilton**, to approve the amendment as presented by Counsel. With a vote of 5 to 0, the motion carried.

12. **TO MEET IN CLOSED SESSION PURSUANT TO GOVT. CODE §551.071 TO CONSULT WITH LEGAL COUNSEL ON LITIGATION, SETTLEMENTS OR CONFIDENTIAL MATTERS UNDER TEXAS BAR RULES.** No Closed Session was held under Section 551.071.

13. **TO MEET IN CLOSED SESSION PURSUANT TO GOVT. CODE §551.072 REGARDING REAL ESTATE MATTERS.** No Closed Session was held under Section 551.072.

14. **TO MEET IN CLOSED SESSION PURSUANT TO GOVT. CODE §551.074 TO DISCUSS PERSONNEL MATTERS.** No Closed Session was held under Section 551.074.

15. **TO MEET IN CLOSED SESSION PURSUANT TO GOVT. CODE §551.0761 TO DELIBERATE CRITICAL INFRASTRUCTURE FACILITY AND CYBER SECURITY.** No Closed Session was held under Section 551.0761.

16. **TO REVIEW AND TAKE ACTION ON PERSONNEL MATTERS, INCLUDING DISTRICT ADMINISTRATIVE STAFF, FIRE SUPPRESSION STAFF, COMMAND STAFF AND FIRE CHIEF, INCLUDING COMPENSATION, BENEFITS, JOB DUTIES, SCHEDULING, HIRING AND RETENTION.** There was no discussion on this item.

17. **TO REVIEW AND ACT ON POLICIES AND PROCEDURES RELATED TO ARTIFICAL INTELLIGENCE REQUIRED BY GOVERNMENT CODE CHAPTER 2054, SUBCHAPTER S.** There was no discussion on this item.

18. **TO REVIEW AND ACT ON DISTRICT'S EMPLOYEE CONDUCT AND BEHAVIOR POLICY.** District Counsel John Peeler noted that he sent draft policies to the staff, and they would distribute to the Board for review and discussion at the July meeting. No action was taken on this item.

19. **TO DISCUSS FUTURE AGENDA ITEMS AND SET FUTURE MEETING DATES.** The next regular meeting is scheduled for July 14, 2026.

20. **ADJOURNMENT.** There being no further business brought before the Board; the meeting was adjourned at 12:19 PM.

Brandon Gibson
Fort Bend ESD No. 7
Secretary